



TERMS AND CONDITIONS

Membership

TERMS & CONDITIONS – MEMBERSHIP

1. About the ASFP

- 1.1. These terms and conditions, together with the supplementary Membership Application (the "Application Form") (together being the "Terms") form the basis of the contract through which the Association of Specialist Fire Protection ("ASFP", "we", "us" or "our") will deliver ASFP membership services (the "Services" or "Membership") to you ("you") as a member of the ASFP ("Member"). Any definition of the ASFP in these Terms may, at the ASFP's discretion (and upon notice to you) also refer to any and all of the ASFP's designated subsidiaries, affiliates, partners, licensees, franchisees and/or any other connected entities as may be notified to you from time to time.
- 1.2. The ASFP is registered as a (not for profit) Limited Company (Ltd) at Companies House, London under number 1292282. ASFP's registered office is located at Unit A West Oak House, Westwood Business Park, Westwood Way, Coventry, CV4 8HS. You can contact ASFP by e-mail at info@asfp.org.uk or by post to Association for Specialist Fire Protection, Unit A West Oak House, Westwood Business Park, Westwood Way, Coventry, CV4 8HS.
- 1.3. Please read these Terms carefully before applying to become a Member of the ASFP. In consideration of ASFP accepting your Application to become a Member and enabling you to access the Services, you agree to be bound by these Terms. Your attention is particularly drawn to the limitations and exclusions of liability set out in Clause #13.

2. Membership and your contract with us

- 2.1. When you click to submit your Application online, or you post, telephone or e-mail ASFP with details of your application to be a Member, you are making an offer to subscribe to the Services in accordance with these Terms.
- 2.2. ASFP's acceptance of your offer will take place once:
 - 2.2.1. payment of the Membership Fee (as defined in Clause #5) has been received by ASFP for the Services in full, or (at ASFP's discretion) an instalment plan or Continuous Payment Authority has been verified;
 - 2.2.2. ASFP's internal checks have been completed & all requirements have been met to its reasonable satisfaction; and
 - 2.2.3. ASFP confirm in writing (usually by e-mail to the e-mail address specified in your Application) its acceptance of your application to be a Member, at which point a contract will come into existence on these Terms between you and the ASFP (whether or not you have specifically signed these Terms) (the "Commencement Date"). **Please note; that, acknowledgement by ASFP that your Application has been received and is being processed should not be treated as confirmation that the contract between you and the ASFP has yet formed.**
- 2.3. Any quotation that ASFP give to you does not constitute an offer and is valid only for 14 (fourteen) days from the date on which it is made.
- 2.4. You acknowledge and agree that you do not have any unspent criminal convictions (other than for traffic offences), you are not an undischarged bankrupt, you are not disqualified (by Court order or voluntary undertaking) from being a Director of any company or prohibited by Law from being a Director and you undertake to inform the ASFP without delay if this position ever changes.
- 2.5. If ASFP accept your Application to be a Member, but it subsequently turns out that any or all of the information provided by you was misleading or false, ASFP reserve the right to revoke your Membership with immediate effect, without the right of appeal and Clause #9 will apply.

- 2.6. ASFP reserve the right to refuse any Membership Application at its complete discretion. If ASFP refuse your Membership Application, ASFP will inform you of its decision to do so as soon as reasonably practicable.
- 2.7. Subject to any early cancellation or termination rights in accordance with these Terms, your Membership will start on the Commencement Date and will last for a period of 12 (twelve) months, unless otherwise stated in writing by ASFP (the "Subscription Period").
- 2.8. All updates and membership information will be sent via e-mail and/or post. Communications will be sent to you at the e-mail or postal address specified in your Application. ASFP accept no responsibility or liability if you do not update the details specified in your Application with your current e-mail and/or postal address.
- 2.9. These Terms, along with the ASFP's [Memorandum and Articles of Association](#), [Byelaws](#), and [Code of Conduct](#) (the "Rules and Regulations"), set out your obligations to other Members. Copies of the Rules and Regulations are available on the ASFP website or can be requested by e-mailing info@asfp.org.uk. ASFP may update the Rules and Regulations at any time. Where feasible, ASFP will consult with its Members prior to making any changes to the Rules and Regulations. In any case, ASFP will notify Members of any such changes via e-mail and/or post.

3. Cooling Off Period

- 3.1. ASFP offer a 14 (fourteen) days' cooling off period for new members, effective from the Commencement Date ("Cooling Off Period"). During this Cooling Off Period, you will be allowed to change your mind and cancel your Membership. If you wish to cancel your Membership, ASFP must receive notification from you within the Cooling Off Period in writing, including by e-mail.
- 3.2. In the event of you exercising your rights during the Cooling Off Period, where you have been issued with a welcome pack and/or any other documentation or benefits this must be returned to ASFP within 7 (seven) days of the date you cancel your Membership, in the same condition as it was received. You will be liable for the cost of postage and packing applicable to the return of the welcome pack, as well as the cost of any Services that you use prior to your Membership being cancelled (such cost to be determined by the ASFP, acting reasonably). The remainder of your Membership Fee will be refunded to you.

4. Membership benefits

- 4.1. Membership categories (including applicable benefits ("Membership Benefits")) vary according to the category of Membership held. Subject always to these Terms, the details of our current Membership packages applicable from time to time, including all applicable Membership Benefits and grading are set out on ASFP's website: <https://asfp.org.uk/membership/Become-a-Member>.
- 4.2. Use of any Membership Benefits are strictly limited to named members only.
- 4.3. ASFP may change and/or withdraw any and all Membership Benefits that apply to your Membership at any time. ASFP will provide you with 30 (thirty) days' notice in advance of any changes to the Membership Benefits which ASFP consider will materially disadvantage you, or materially impact on the particular category of Membership held by you.
- 4.4. Specific terms and conditions may apply to certain Membership Benefits. Where that is the case, you will be asked to accept those terms and conditions prior to subscribing for or purchasing that particular Membership Benefit.

5. Payment of the Membership Fee

- 5.1. The fees for the Services consist of a subscription fee (the "Membership Fee") and, for certain types of Membership, a one-off joining fee.

If you arrange for your Membership Fee to be paid for by way of instalments, or by giving us a Continuous Payment Authority, the one-off joining fee will be invoiced separately to the Membership Fee.

- 5.2. The Membership Fees and any payment terms which are displayed on the ASFP's website will prevail at all times in relation to orders for Services that are placed online.
- 5.3. The Membership Fees and any payment terms that are displayed on the ASFP's website or quoted by an ASFP representative will prevail in relation to orders for Services that are placed.
- 5.4. ASFP may update the Membership Fees and payment terms set out on its website and Application Form at any time. As set out in Clause #2.3, any quotation by an ASFP representative will only be valid for 14 (fourteen) days from the date on which it is made.
- 5.5. The Membership Fee you pay is fixed during the term of a Subscription Period; ASFP may increase it on renewal in accordance with Clause #10.2 below. If ASFP discover an error in the price of your Membership, ASFP will inform you as soon as is reasonably possible.
- 5.6. Before your Membership can be accepted ASFP must receive payment of the one-off joining fee (if applicable) and receive payment for the Membership Fee in full (by credit/debit card or bank transfer).
- 5.7. All prices are expressed exclusive of any VAT (Value Added Tax) payable unless otherwise stated.
- 5.8. If you do not make any payment to ASFP by the due date ASFP may charge interest to you on the overdue amount at the rate of 4% (four percent) a year above the base lending rate of Lloyds Bank from time to time. This interest shall accrue on a daily basis from the due date until the date of actual payment of the overdue amount whether before or after judgment. You must pay ASFP interest together with any overdue amount.

6. Card payments

- 6.1. If you are not using your own credit/debit card to pay for any Membership subscription, you must obtain the permission of the credit/debit card holder before entering the payment details.
- 6.2. When you offer to subscribe to ASFP either online, by post or verbally, you are confirming that you have obtained the express prior permission of the credit/debit card holder.

7. Continuous Payment Authority

- 7.1. A Continuous Payment Authority is a recurring payment process where you authorise the ASFP to take money from a specified debit or credit card to cover your Membership Fee. By granting the ASFP a Continuous Payment Authority when providing your card details, you permit the ASFP to charge your card for the Membership Fees (and any one-off joining fee) due to the ASFP as and when they fall due.
- 7.2. If you grant the ASFP a Continuous Payment Authority to collect payments in respect of your Membership Fee by way of annual instalments, ASFP will take periodic payments from your debit or credit card as per your Continuous Payment Authority. For new Applications, payment(s) will also be collected as per your Continuous Payment Authority and instructions to ASFP and in accordance with this Clause #7.
- 7.3. You agree that your Membership is for the entire duration of the Subscription Period, even if you are paying your Membership Fee by way of instalments pursuant to your Continuous Payment Authority.

- 7.4. You may cancel the Continuous Payment Authority at any time by notifying ASFP in writing at info@asfp.org.uk or by notifying your bank directly.
- 7.5. If you grant a Continuous Payment Authority for payment of your Membership Fee, but the Continuous Payment Authority is subsequently cancelled by you or by ASFP (for example, pursuant to Clause #7.4), before the full amount of the Membership Fee is paid, the outstanding amount of your Membership Fee shall become due immediately and must be paid by an alternative payment method. ASFP may at its sole discretion agree that the outstanding amount of the Membership Fee can be paid by way of a new Continuous Payment Authority (see Clause #6.1).
- 7.6. ASFP will attempt to collect your Continuous Payment Authority payments on the agreed date(s) as per your Continuous Payment Authority. If the first attempt at collecting an instalment is not successful for any reason, ASFP will make further attempts to collect it over the following 30 (thirty) days. If ASFP still cannot collect payment, ASFP reserve the right to require you to pay the outstanding Membership Fee by way of an alternative payment method or by way of an increased payment taken in the subsequent month under the Continuous Payment Authority.
- 7.7. If for any reason ASFP is not able to take a payment that is due under your Continuous Payment Authority you may be required to pay ASFP an administrative charge of £50.00 (fifty pounds Sterling).
- 7.8. If you change your current account or revolving credit facility provider, or your credit or debit card expires or is cancelled for any reason, you must notify ASFP immediately and pay by alternative means or authorise ASFP to take the regular payments from an alternative credit or debit card under a new Continuous Payment Authority in accordance with this Clause #7 so that you do not miss any payments. You can do this via ASFP's online portal.
- 7.9. Please note that once your Continuous Payment Authority has been cancelled it is not possible to reinstate it, unless ASFP agree that a new Continuous Payment Authority can be set up.

8. Changing membership category

- 8.1. Members may upgrade their current Membership category to an alternative level of Membership category (if such a category exists) by making a request in writing or by phone. You may not downgrade your Membership category and Members wishing to do this will not be entitled to any refunds of their Membership Fee. If the Membership category is downgraded, you will remain liable for the full Membership Fee for the Membership category originally subscribed for. At the point of ASFP's acceptance of such new Membership category, you acknowledge and agree that a new Subscription Period will begin which will supersede the previous Subscription Period (unless the ASFP, in its absolute discretion, decides otherwise).

9. Cancellation and refunds

- 9.1. You may cancel your Membership at any time. However, you agree that save for cancellations occurring within the Cooling Off Period, you are liable to pay ASFP for the Membership Fee for the entire Subscription Period and there will be no refund due to you of your Membership Fee or any other costs if you cancel your Membership prior to the end of the Subscription Period. You agree that any element of payment for the Subscription Period which is outstanding when you cancel your Membership shall be immediately recoverable by ASFP from you as a debt (by whatever means and whether by ASFP or via any other individual or entity, determined by ASFP at ASFP's complete discretion).

10. Renewal of your Membership

- 10.1. Prior to the end of your Subscription Period, ASFP will send you reminders that your Membership is due for renewal; those reminders will specify a request for relevant supportive documents and details of company turnover related to Passive Fire Protection activities.
- 10.2. The amount of the Membership Fee on renewal will be calculated based on the declared company turnover related to Passive Fire Protection activities provided in Clause #10.1.
- 10.3. If you are paying your Membership Fee by instalment or by Continuous Payment Authority and you would like to cease to be a Member at the end of your Subscription Period, then you should notify ASFP **(prior to the 3 (three) month notice period)** that you no longer wish to be a Member and cancel your Continuous Payment Authority as applicable. If you do not notify ASFP **(prior to the said notice period)** that you no longer wish to be a Member, or if you do not notify your bank/building society that you wish to cancel the Continuous Payment Authority at the end of the Subscription Period, and you continue to pay the ASFP in accordance with these Terms, you agree that the ASFP may treat this payment as a payment to renew your Membership for a further Subscription Period.
- 10.4. If you paid your Membership Fee in full at the start of the Subscription Period (rather than by instalment or Continuous Payment Authority), then you will need to actively renew your Membership and pay a new Membership Fee on or before the date on which your Membership is due for renewal, otherwise your Membership will lapse.
- 10.5. If your Membership lapses or you cancel your Continuous Payment Authority at the end of a subscription and then decide (within 3 (three) months of you ceasing to be a Member of the ASFP) that you would like to re-join as a Member, then ASFP may (at its discretion) choose to waive the one-off joining fee. You must quote your full (company) name and/or membership number and provide details of a remittance advice with any Application for renewal.
- 10.6. Any renewal by you is subject always to your right to change your mind about the Renewal in accordance with the Cooling Off Period conditions set out at Clause #3 (save that in the case of a renewal, the 14 (fourteen) day cooling off period referred to in Clause #3 shall apply from the date on which your Subscription Period comes to an end).
- 10.7. Your entitlement to renew your Membership is subject to supply of the requested relevant supportive documentation, payment of the applicable fees and your continued compliance with these Terms, including (without limitation) the Rules and Regulations.

11. Member conduct

- 11.1. As a Member you/your company must conduct yourself in accordance with the ASFP's Code of Conduct and Byelaws, both publicly and privately, in a professional manner and not do anything, or permit anything to be done, that may cause any harm or loss to the ASFP's goodwill, reputation or professional standing.
- 11.2. You must not do or permit anything to be done to any other ASFP Member, member of ASFP staff, ASFP consultant or contractor and/or any third-party company or individual who is engaged by or on behalf of the ASFP or is closely connected to the ASFP that may in the ASFP's opinion be considered to be inappropriate, distressing, disrespectful, obscene, embarrassing or otherwise offensive.

- 11.3. Your use of any online Membership Benefits or Services is conditional on your undertaking to not (a) knowingly introduce any viruses to the ASFP website or the ASFP's mobile applications, including, without limitation asfp.org.uk, the ASFP's Digital Training websites and mobile applications and other ASFP managed websites and mobile applications as may be produced (together referred to as the "Website") or any aspect of ASFP's Services; (b) attack (or instigate or directly or indirectly facilitate an attack of) the Website or any aspect of the Services, whether via a DOS or DDOS attack or otherwise; or (c) use the Website or Services for any purpose or in connection with any purpose which is or could reasonably be perceived to be inappropriate, unlawful, abusive, libellous, obscene or threatening.

12. Advertising, websites and use of ASFP Trademarks/Intellectual Property

- 12.1. For so long as you are a Member, subject always to your compliance with these Terms, you may state on your website and publicity/marketing materials that you are a Member of the ASFP at the appropriate level and/or where permitted (including displaying any post nominal designations awarded by the ASFP), but you must not use the ASFP logo, or any other ASFP branding (including, without limitation, the ASFP Digital Training branding, logo, colour palette and any other distinct and/or identifying marks) (the "Marks") or in any way imply that you are employed or engaged or endorsed, or accredited by the ASFP unless this is the case or hold yourself out as having a different level of Membership to that you actually hold at the time of publishing such materials (and continue to hold for as long as the materials are published), without ASFP's prior written consent. If you obtain ASFP's permission, you must exercise it in accordance with ASFP's reasonable instructions and the branding guidelines imposed by the ASFP from time to time, and in a way that is fair, reasonable and lawful and does not suggest any form of association, approval or endorsement on ASFP's part where none exists. You must not do, or omit to do, any act that will or may weaken, damage or be detrimental to the Marks or the reputation or goodwill associated with the Marks or with the ASFP, or that may invalidate or jeopardise any registration of the Marks. All goodwill derived from your use of the Marks, in accordance with this Clause #12.1 shall accrue to the ASFP. ASFP reserve the right to withdraw any permission given pursuant to this Clause 12.1 at any time.
- 12.2. You must not claim to represent publicly the views of the ASFP or to claim its support, without the prior written consent of the ASFP's Council, Executive Board (or of an officer or employee of the Association nominated by the Executive Board for such purpose). You must not hold out or represent that your main place of business, correspondence address or registered business address is Unit A West Oak House, Westwood Business Park, Westwood Way, Coventry, CV4 8HS or any other ASFP address save as specifically authorised in writing by the ASFP.
- 12.3. The copyright (©) and all other intellectual property rights in all information, text, imagery, content and materials made available to you in connection with your Membership and/or via the Website (the "Materials") belongs to the ASFP and its licensors. Materials may be used for personal use only and not for commercial use. You agree to abide by all reasonable instructions and restrictions imposed by the ASFP from time to time in respect of your use of the Materials. Links to third-party websites are provided for the convenience of ASFP's members only and the ASFP is not responsible in any way for and has no liability in respect of the content or operation of such websites or the associated organisations. You are responsible for taking any security measures necessary when using the Website (for example, by keeping your login details secure).
- 12.4. Save insofar as ASFP's press releases may be used in press articles, you are not authorised to:
- 12.4.1. copy, modify, reproduce, re-publish, sub-licence, sell, upload, broadcast, post, transmit or distribute any of the Materials without ASFP's prior written consent;
- 12.4.2. use the Materials for any purpose other than for that which they are intended; remove any trademark, copyright and publishing (™ & © & ®) or other ASFP notice on the Materials; or

- 12.4.3. modify, adapt, merge, translate, disassemble, decompile, reverse engineer (save to the extent permitted by Law) any software forming part of the Website.
- 12.5. ASFP make no warranties or representations as to the accuracy, timeliness, performance, completeness or suitability of the Materials for any particular purpose. You acknowledge that such Materials may contain inaccuracies or errors and ASFP expressly exclude liability for any such inaccuracies or errors to the fullest extent permitted by Law. You should independently verify any information before relying on it. Any communications made by any member or non-member of the ASFP on the Website or in any other form of media or forum (including any verbal, written and nonverbal communications) is the view of that individual alone and not of the ASFP.
- 12.6. A failure to comply with this Clause #12 shall constitute a material breach of these Terms and ASFP reserve the right to terminate your Membership in accordance with Clause #15.1. In such circumstances you will not be entitled to a refund of any kind.

13. Liability

- 13.1. ASFP provide the Services for your own personal use, not for any commercial, business or re-sale purposes, and you agree that ASFP has no liability to you for any loss of profit, loss of business, business interruption or loss of business opportunity.
- 13.2. If ASFP fail to comply with these Terms, ASFP is responsible for loss or damage you suffer that is a foreseeable result of our breach of these Terms or our negligence (that means that it is an obvious consequence of ASFP's breach, or that it was contemplated by you and ASFP at the time you became a Member), but ASFP is not responsible for:
 - 13.2.1. any loss or damage that is not foreseeable;
 - 13.2.2. any loss or damage arising from your use of Membership Benefits which are provided by an external provider / third-party other than the ASFP (provided that the loss or damage is not a result of a breach of these Terms by us);
 - 13.2.3. you misusing the Website or any other part of the Services in any way (including you undertaking any inappropriate, unlawful or immoral activity and/or any activity which could harm the ASFP and/or bring the ASFP's reputation or that of its members, officers or employees, into disrepute); or
 - 13.2.4. ASFP or other ASFP members, acting on materials or communications which purport to have been made by or on behalf of you, but which have been created or sent by (i) a third-party purporting to act in your name, or (ii) a person who has lawful access to the Services but who exceeds his or her authority, regardless of whether such losses arise in contract, tort, negligence, breach of statutory duty or otherwise.
- 13.3. Nothing in these terms and conditions shall exclude or limit any person's liability where it would be unlawful to do so. This includes for death or personal injury caused by a person's negligence, or any person's liability for fraud.
- 13.4. Except as specified in these Terms, all express or implied conditions, terms, representations or warranties (whether implied by statute or otherwise) are hereby excluded to the maximum extent permitted by Law.
- 13.5. These Terms do not and shall not affect your statutory rights as a consumer.

14. Data Protection

- 14.1. By entering into these Terms you acknowledge that ASFP will collect and process your personal data as necessary for ASFP's performance of these Terms on the basis set out in ASFP's Privacy Policy in force from time to time and available on ASFP's website and/or from www.asfp.org.uk/privacy-policy.

15. Termination / suspension of Membership

15.1. Without affecting any other rights and remedies which ASFP may have and without liability to you for any losses which may result, ASFP may terminate your Membership of the ASFP immediately, or suspend your entitlement to any of the Services, if:

- in ASFP's sole opinion, you materially or repeatedly breach any of these Terms, or fail to adhere to the Rules and Regulations;
- you become bankrupt or insolvent, or bankruptcy and/or insolvency proceedings are instigated against you;
- the ASFP has reasonable grounds to believe that you are unable to pay the ASFP for your Membership;
- you fail to make any payment to the ASFP on the date on which it falls due and payable in accordance with these Terms and/or the Application and/or within 7 (seven) days of ASFP reminding you that payment is due; or
- ASFP is required by any applicable Law or regulation (including the Rules and Regulations) and/or a reasonable request from the Council, Executive Board and/or any committee nominated by the Executive Board to terminate your Membership with ASFP.

15.2. If ASFP terminate your Membership for any of the reasons set out in Clause #15.1, unless otherwise authorised by or on behalf of the Executive Board in writing:

- your right to use our Website and the Services shall cease with immediate effect, and ASFP may take all steps as ASFP considers necessary to implement this (including, without limitation, terminating your access to and use of any membership only areas of the ASFP's Website and Services and invalidating any relevant access details);
- you shall not hold yourself out as being a member of the ASFP;
- Shall remove the ASFP logo from all company collateral
- save where we terminate pursuant to Clause #16.1, you shall immediately pay to the ASFP all of the ASFP's outstanding unpaid fees (including the Membership Fee) and interest due in accordance with these Terms;

15.3. Termination for whatever reason of these Terms shall not affect:

- any rights, liabilities or obligations which accrued before such termination (including without limitation the right to claim damages in respect of any breach of the Terms which existed at or before the date of termination);
- any right to payment of fees; and
- any of these Terms that are expressly or by implication intended by the ASFP to continue in force on or after termination of these Terms.

15.4. If ASFP need to terminate your Membership immediately, or suspend your access to any of the Services, for any of the reasons set out in Clause #15.1, ASFP will inform you of our decision to do so as soon as reasonably practicable.

16. Changes to these terms

16.1. ASFP may update these Terms at any time to reflect changes in or to:

- relevant Laws or regulatory requirements;
- security, technical or operational issues;
- the operation of ASFP's Websites and / or Services; or
- ASFP business;

- 16.2. If ASFP update these Terms, ASFP will post a revised version of the Terms, and a summary of changes, on the ASFP Website. ASFP may also e-mail you with information on those changes.

17. Member Complaints and Feedback

- 17.1. If you have any complaints, please send them to ASFP at the address given on the 'Contact us' section of the ASFP Website or send them to info@asfp.org.uk. ASFP would like to hear from you so it can continue to improve our service.

18. General

- 18.1. These Terms constitute the entire agreement between you and the ASFP. Any advertising or descriptions of the Services (for example, on our Website) are published for illustrative purposes only and shall not form part of the Terms.
- 18.2. You agree that ASFP may transfer its rights under these Terms to any company, firm or person provided that your Membership will not be adversely affected as a result of such transfer. If ASFP need to, it will contact you in advance of such transfer.
- 18.3. Any failure or delay by ASFP to action a breach by you of these Terms shall not constitute a waiver of any rights and remedies ASFP has in respect of such breach. For example (without limitation) if you miss a payment and ASFP does not chase you, but continue to provide the Services, ASFP can still require you to make the payment at a later date.
- 18.4. ASFP shall not be responsible for any breach by the ASFP or any -party, where such breach is caused by circumstances beyond ASFP's reasonable control. When ASFP say "circumstances beyond our reasonable control", ASFP mean any act or event beyond its reasonable control and which is not attributable to any act or failure to take preventative action by ASFP (including, for example, a terrorist attack or threat of terrorist attack, a natural disaster, a failure of public or private telecommunications networks or impossibility or the use of any means of public or private transport). If a breach if caused by circumstances beyond ASFP's reasonable control, ASFP will contact you as soon as reasonably possible to notify you of it, and ASFP's obligations under these Terms will be suspended for the duration of those circumstances.
- 18.5. These Terms govern the relationship between you and the ASFP. No other person shall have any rights to enforce any of the Terms.
- 18.6. Unless otherwise expressly stated in these Terms, all notices from you to ASFP should be sent by post (recorded delivery only) to the ASFP's Membership Officer, Unit A West Oak House, Westwood Business Park, Westwood Way, Coventry, CV4 8HS, or directed to info@asfp.org.uk. ASFP may send any notice to you under these Terms by e-mail or by first-class or second-class post to the e-mail address and/or postal address that we hold on file for you.
- 18.7. ASFP will do its best to resolve any disputes over these Terms. These Terms, their subject matter and their formation, are governed by the Laws of England and Wales as on statute at the High Court, London. Nothing in these Terms affects your rights as a consumer to rely on these local Law mandatory provisions and legal rights.
- 18.8. You and ASFP both agree that these Terms are subject to the non-exclusive jurisdiction of the Courts of England and Wales.
- 18.9. In the event of a breach by these Terms of any of your statutory rights in force from time to time, it is agreed that your statutory rights will at all times prevail.
- 18.10. Each of the paragraphs of these Terms operates separately. If a Court finds part of these Terms is illegal, the rest will continue in full force and effect.

Document amendments

Date	Revision	Amendment summary
09/02/2024	2	Appearance of document updated in line with ASFP branding guidelines. ASFP registered office address updated in Clauses 1.2, 13.2 and 19.6. Reference to Business Manager removed from Clause 2.4. Reference to Board changed to Executive Board in Clauses 13.2, 16.1 and 16.2. URL to Privacy Policy updated in Clause 15. Reference Membership Executive changed to Membership Officer in Clause 19.6. Document amendments section added.
11/05/2026	3	Membership categories changed to Membership packages and URL to webpage updated in Clause 4.1. Separate invoicing of Membership Fee added to Clause 5.1. Clause related to Direct Debit (Clause 7) removed and reference to Direct Debit removed throughout document. Information requested at membership renewal added to Clause 10.1. Clause 10.2 added. Criteria added to Clause 12.1 regarding reference to ASFP accreditation. URL to Privacy Policy updated in Clause 14. ASFP logo criteria added to Clause 15.2.